



# Queen Charlotte Yacht Club

Shelly Beach, Picton. PO Box 47, Picton 7250. Ph (03) 573 6984.

## Minutes of the Annual General Meeting of Queen Charlotte Yacht Club Held on Sunday, June 25<sup>th</sup> 2017 at QCYC, Shelley Beach, Picton

Meeting declared open at 3:00pm

### **Present:**

Ian Gardiner, Deb Lee (minutes), Christel Hopkins, Michelle Overend, Jules Overend, Nigel Greenbank, Phil and Delia Chandler, Miranda Gardiner, Bronnie Lane, Dave Lane, Geoff Hoare, Sam Edwards, Lisa Edwards, Andrew, Lois Broadbent, Mike Stanton, Gavin Stichbury, Adam Dawe, Richard Gifford (chair), Matt Kerr, Celina Thom, Ange Gifford, Dave Bennett, Sue Boniface

### **Apologies:**

Ken and Dianne Smith, Rob Burn, Warren Algie, Cameron Doig, Dave Grigg

Moved Michelle Overend / 2<sup>nd</sup> AC carried

### **Minutes of the previous meeting:**

Nigel Greenbank moved that the minutes of the Annual General Meeting  
Moved Deb Lee/ 2<sup>nd</sup> Christel Hopkins carried

### **Matters arising from Previous Minutes**

None

### **Commodore's Report**

#### **COMMODORE'S REPORT 2016-17**

**Richard Gifford**

Well it's been another very enjoyable year at Queen Charlotte Yacht Club which is more like a family. It was around this time last year that while in Dublin with Alastair at the Youth Worlds that I got a call from Sam to tell me that the club had suffered serious damage in a high tide weather event. Seems a strange start what I think will have to go down as one of the most exciting and best seasons at the club for quite some time.

Sailing wise we had Alastair at the Laser Radial Youth Worlds in Dun Laoghaire Ireland, Nick and Nick were doing us proud in Long Island USA competing in Koch Cup Scouting Regatta - they won this prestigious regatta and also went on to be awarded Tasman Sports Team of the year. Oliver sailed in the Starling National's been placed third; Harry and Suede made the Asian team at the Optimist Nationals; River and Louis have been selected to go to New Caledonia with the Optimist Development squad and Alice and Emily sailed well at the 420 Nationals in Wellington.

We sent sailors to the P Nationals and Starling match racing.

In Team sailing we had the three colleges up at the Nationals with Marlborough Boys coming 6th Queen Charlotte 7<sup>th</sup>. Marlborough Boys are now off to Melbourne to compete in the Inter Doms after receiving an invitation to this event.

Sailors from our club won the Elliott South Island Fleet Racing Regatta and went on to come second in the New Zealand Secondary School Elliott Fleet Racing National's in Auckland. This gives them an entry into the Elliot Match Racing later in the year where they'll get to sail with the best sailors in New Zealand Olympic classes and hopefully the Americas Cup winners.

Meanwhile Rob and Pete represented us at the Master Games in Auckland which they both thoroughly enjoyed.

While all this was going on we employed a coach from England Zac who fitted into our family Club very well.

We held three very successful learn to sail courses and have a go days. Regatta wise we hosted the PT nationals, a great success. Once again the Interislander was a great success with Sam remodelling the boat shed and turning it into what would have to be one of the best regatta cafes in the country, I think of all the regattas I've attended nationally and internationally over the years the Interislander would have to have the best atmosphere of them all. We also hosted the regional team sailing regatta which was one of the biggest team sailing we get is in the country with 14 teams from as far as Dunedin competing and this was also a great success. This success doesn't happen by itself. It happens because we have a great club with great members that work well together and give the club a great family atmosphere.

On the clubhouse front as I mentioned earlier the club suffered major damage just before the beginning of the season. This meant that other community groups that used the club had to cease as the club was no longer rentable. The building committee has been working hard and the great thanks must go to Ian Gardner it's chair and Deb Lee, we have been able to secure \$270,000 in this year councils annual strategic plan. This is very exciting as it brings our building plans into reality. There is still a lot of work to go under the bridge and a lot of hard work to be done but it is going to happen,

Moving on to the 2017/18 season once again we have employed an international coach Tom who will be joining us in September. We will be hosting the Nelson Marlborough Regionals once again we will have the Interisland Optimist Ranking Regatta and then the Optimus Nationals which should attract up to 300 boats so it's going to be a busy time down at the old Yacht Club.

But I think it will be fun

Thanks  
Richard

Phil Chandler moved that the Commodore's report be accepted.

**Moved PC/ 2<sup>nd</sup> Dave Lane Carried**

### **Financial Report**

Ian Gardiner delivered the financial reports  
Additional information given

1. As QCYC is applying to Rata for monies for the club redevelopment it will not be possible to apply to them for monies to support coaching in this year. The ratio of QCYC income v External funding to cover the costs of coaching is approximately 40%/60% respectively. Unfortunately, Rata is one of the few funding bodies that will support the costs of coaching at the moment. This year the club will have additional income from hosting the IIOR and the OPTI nationals. Michelle Overend suggested that an application be made to Kiwi Sport and Ian Gardiner indicated that an application to Southern Trust could also be made in respect of funding for coaching.
2. Matt Kerr has offered to sit on the building Committee (Redevelopment Committee) to assist the club to improve on GST functions etc

Geoff Hoare moved that the financial report (attached, appendix 1) be accepted  
 Moved Geoff Hoare /2<sup>nd</sup> Celina Thom Carried

### **Appointment of Auditors**

Ian Gardiner moved that QCYC acquire the services of Wendy Coutts of Coutts Clinical Services be appointed as the Club financial Auditor

Moved IG/ 2<sup>nd</sup> CT Carried

### **Subscriptions**

The General Committee have previously discussed the level set for current subscriptions and believe that there is no need to increase these costs for the 2016-2017 season.

There was a discussion around the cost of the Social Membership ( currently set at \$45) and whether this should be reduced. It was agreed that the Social Membership fee would be reduced to \$30

Other membership costs to remain the same.

Moved Geoff Hoare/2<sup>nd</sup> Dave Lane carried

### **Appointment of Officers**

Position	Nominee	By	Carried
Commodore	Richard Gifford	IG/CH	yes
Vice Commodore	Gavin Stichbury	LE/D Lane	yes
Rear Commodore	Christel Hopkins	RB/ D Lane	yes
General Secretary	Deb Lee	IG/LE	yes
Treasurer	Ian Gardiner	D Lee/D Lane	Yes
Coaching Convenor	Dave Lane	RG/SE	Yes
LTS Coordinator	Unfilled		
Starter	Miranda Gardiner	RG/PC	Yes
Handicapper	Miranda Gardiner	RG/GS	Yes
Racing Secretary	Cameron Doig	RG/CH	Yes
Boat Master	ROLE TO BE COMBINED WITH SUPPORT BOAT		
Support Boat Coordinator	Jules Overend	RG/D LEE	Yes
Social Convenor	Bronnie Lane	LE/AG	Yes
Kitchen Manager	Celina Thom	LE/MO	Yes
Bar Manager	Warren Algie	IG/CH	Yes
Sponsorship &	Rob Burn/ Ian	RG/CT	Yes

Fundraising	Gardiner		
Publicity	Christel Hopkins	IG/WA	Yes
Website Officer	Warren Hall TBC	IG/CH	Yes
Letting Officer	Michelle Overend	IG/CH	Yes
Custodian	Jules Overend	WA/RB	Yes
Safety Officer	Geoff Hoare	DLEE/WA	Yes
Junior Club Captain	Jasper Hopkins	D Lee/D Lane	Yes
Handbook Co-ordinator	Lois Broadbent	CH/LE	yes
Regional Association Representative	Richard Gifford	IG/DL	Yes
NZIODA Representative	Lois Broadbent	SE/D Lane	Yes
Honorary Solicitor	David Clark	RG/CH	Yes
Patrons	Diane Smith Phil Chandler Craig McDiarmid Ed Borrie	RG/D Lane	Yes
General Committee 4 Additional Members	Adam Dawe Nigel Greenback Pete Bush Open	D Lee/NG D Lee/ PC GH/IG	Yes
Sailing Committee 3 additional members	Ian Gardiner Rob Burn Dave Lane Dave Bennett	RG/CT IG/PC RG/CH D Lee/D Lane	Yes
Social Committee 3 additional members	To be invited as required		Yes
Building Committee (Facility Development Committee)	Phil Chandler Richard Gifford Ian Gardiner Matt Kerr Mike Stanton Jules Overend	RG/SE D Lee/CT RG/ D Lane D Lee/ IG RG/GS IG/ D Lee	Yes
Measurer	Rob Burn	RG/D Lane	Yes

## **AOB**

1. Charity Status - presentation by Ian Gardiner
  - a. With an application for Charitable status the emphasis on being a competitive sporting club needs to be lessened and more emphasis placed on “fun and play”
  - b. In order to apply for Charitable Status, the constitution will need to be brought up to date and modified. This would require a change to the “purpose of the club” to reflect wider involvement in the community, a multipurpose facility, involve other sports or clubs and emphasise the safety element.

- c. Achievement of Charitable Status is a step towards “Donee Status<sup>1</sup>”. Donee status would mean that donors to the club can reflect this in tax rebates and would be a big advantage for individuals wishing to donate to the club.
- d. By establishing a membership status of “Corporate Membership” another club can become a member and they would then retain their own membership structure and fees. Membership conditions would be negotiated.
- e. The current constitution is out of step with the technological developments such as Club Hub now routinely used by the club.
- f. The new constitution would need to operationalise a structure to manage the “multi purpose facility” likely through expansion of the role of the Social committee and migrating to the concept of a “House Committee”. This committee would be responsible for the day to day management and organisation to the benefit of all members ( including corporate members)
- g. The application to Lotteries by 30<sup>th</sup> August would ideally need to reflect the new changes and updates to the constitution. Achievement of charitable status would take several weeks and the aim would be to review the constitution in mid-late July. This would require a Special general Meeting to be convened with a likely date of Sunday July 23<sup>rd</sup> at 3:00pm
- h. Within the suggested constitutional changes, the General Committee would become the “Executive Committee”, Social Committee would become “House Committee” and the Sailing Committee would remain the same.
- i. There is a need to define the membership Structure more clearly as some of the current membership classes overlap or are not well defined. Associate and Social Memberships would merge to become “Supporter Members” for example.

## 2. Redevelopment Update

- a. Although waivers have been signed, it appears that the Resource Consent will now be heard but through a commission rather than public hearing. Port Marlborough has requested to be heard around traffic management issues during the rebuild.
- b. Under the terms of the lease, the land is solely available to the club for the purposes set out by the club e.g. club sailing/regattas
- c. Redevelopment would improve access to the beach area for the public
- d. Stage 1 of the redevelopment would be construction of the boat storage but at this stage this would not be a multi purpose facility
- e. Stage 2 of the redevelopment would be the club house/multipurpose facility
- f. Stage 3 would be removal of the current clubhouse and boat sheds.
- g. Priority needs to be given to completion of the multi purpose section of the building within 6 months the boat shed area construction

<sup>1</sup> The donor can receive this tax credit up to the amount of their taxable income. Donee status is granted by **Inland Revenue**. Most people equate donee status with charitable status.

- h. Rata have expressed significant support for the project and have a two-stage process that applications will need to pass.
- i. Key elements of moving forward – achieve funding/develop diversity & multi purpose facility/ prove that the project will benefit the wider community/achieve Donee status
- j. Opportunities for tapping into the Cruise Ship market with functions at the facility. This was viewed positively by the MDC and hire for community events. Clearly this will require flexibility on the part of the current club planning.
- k. Major timeline
  - i. Annual Plan Submission June 2017
  - ii. Rata Application Stage 1
  - iii. Building and Resource consent
  - iv. Mid 2018 – development of multi purpose facility
- l. Either a registered quantity surveyor needs to be engaged to cost the development or two quotes need to be obtained. The current preference is to have a QS.

### 3. Donations to the Club

- a. A form has been developed by Ian Gardiner and can be used by people wishing to donate to the club.
- b. If people donate, we need to ascertain how they wish to be recognised for this donation
- c. Potential donees can be directed to Treasurer, Ian Gardiner for further information and advice on the process.

### 4. Social Member/Supporter member

- a. Forms are needed so that these can be passed out by club members rather than always using club hub which some people might struggle with and be less inclined to use

5. Promotional Glossy is currently being developed to assist with applications and sponsorship.

Meeting declared closed at 16:47

Richard Gifford  
Commodore  
Secretary  
Chair

Ian Gardiner  
Treasurer

Deb Lee  
General

Minutes

Appendix 1: Financial report